



PORTSMOUTH DIOCESAN BOARD OF FINANCE JOB DESCRIPTION

1. Job Title

Lay Pioneer Development Officer

2. Key Work Areas

Mission, Discipleship and Ministry

3. Primary Purpose

To develop the Diocesan Lay Pioneer Scheme, identifying, training and supporting a group of voluntary lay pioneers who are able to start fresh expressions in their local contexts. To be an advocate for lay pioneering in the diocese through practical engagement with parishes and church communities.

4. Secondary Purposes

To enable the implementation of the diocesan mission strategy 'Live Pray Serve' (including Pioneer ministry) at the local level, especially in regard to those elements with a pioneering mission and evangelism focus.

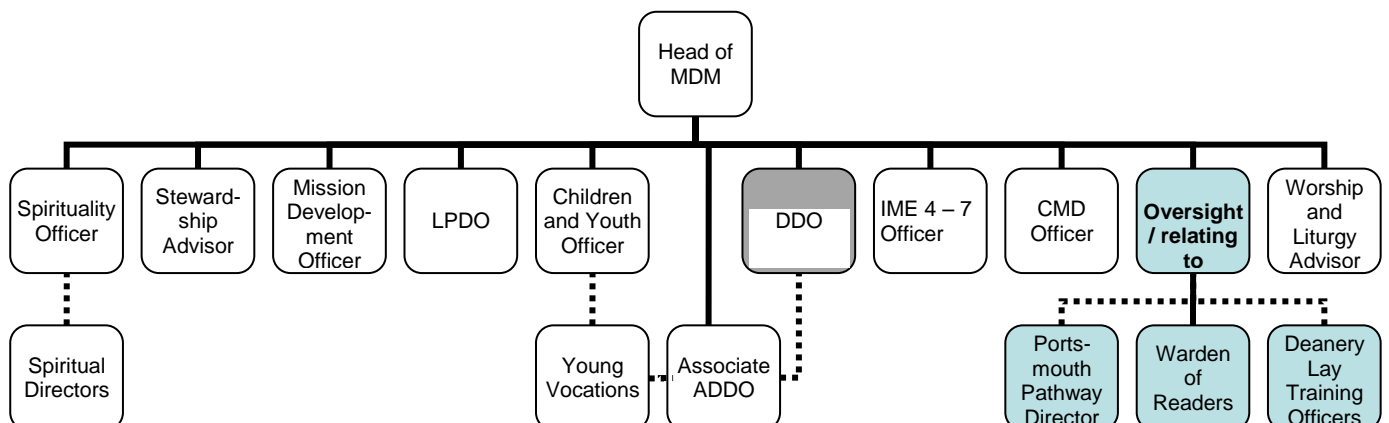
5. Accountability

Accountable to the Head of Mission, Discipleship and Ministry, working closely with the Mission Development Officer and Archdeacon of Portsdown

6. Authority

To work with the mission officers, under the direction of the Head of MDM, working closely with the Stewardship Adviser, Dean of Pioneer Ministry, Diocesan Mission Development Officer, Pioneer Project Evaluator, and deanery MDOs and Lay Pioneers.

7. Organisation



8. Principal Tasks

- 8.1 To promote lay pioneering in the parishes and church communities of Portsmouth diocese by raising awareness of new initiatives and resources that support lay pioneer ministry. To be a visible point of contact for lay pioneering at deanery and parish level by preaching in parishes and speaking to PCCs and deanery synods.
- 8.2 To plan and deliver a regular programme to introduce the principles of fresh expressions and pioneering . To create ongoing training and learning opportunities for lay pioneers. To plan and deliver training to support teams of people running Fresh Expressions (FXs) in the Diocese.
- 8.3 Maintain a database of voluntary lay pioneers in the diocese and facilitate good communication and mutual support within this group. To identify, develop and work with volunteers to help deliver the key tasks. To support pioneer mission developments through referrals to the other members of the MDM team, and the provision of information on other areas of parochial concern (e.g. stewardship, children's work).
- 8.4 To attend meetings of the Mission and Pastoral Advisory Committee, when requested, to contribute to discussions regarding pioneering in new housing areas. To attend diocesan meetings as required.
- 8.5 To work with the Mission Development Officer and Dean of Pioneer Ministry in the development of pioneering in the diocese, and the work with the Pioneer Project Evaluator in their task of collecting data regarding pioneering and FXs.
- 8.6 To attend national conferences and gatherings on pioneering related themes, and undertake in-service training, related to delivery of job description and in the context of performance appraisal. To maintain contact with the Regional Training Partnership Pioneer Hub at CMS on behalf of the diocese.
- 8.7 To contribute to the programme of training offered by the departmental team, and undertake any other tasks as requested by the Head of Mission & Discipleship or by the Archdeacons after consultation with the Head of Mission & Discipleship. To work with the Head of MDM in overseeing the diocesan mission development budget.

9. Working Practices

- 9.1 The post is half-time, for 17.5 hours per week and the normal place of work will be the Diocesan Office, First Floor, Peninsular House, Wharf Road, Portsmouth. The post will involve travel to parishes and conferences, and requires a flexible working pattern that involves meetings in the evenings and at weekends.

9.2 The post-holder is a member of the Mission, Discipleship and Ministry team, working within the overall context of the team's corporate responsibility for providing support for parish and church development

9.3 Post holders in holy orders will hold a Bishop's Licence as an assistant minister.

Post Holder: _____ Date: _____

Line Manager: _____ Date: _____