

Diocese of York

Role Description:

1 Introduction

This role description takes into account the Parochial Church Councils' statements of the condition, needs and traditions of the parish (the 'parish profile'). It should be reviewed 6 months after the commencement of the appointment, and if necessary at Ministerial Development Review, alongside the setting of objectives.

2 Details of post

2.1 Role title	Priest in Charge
2.2 Name of benefice	St Paul Heslington with St Hilda, Tang Hall
2.3 Deanery and archdeaconry	York deanery, York archdeaconry
2.4 Initial point of contact on terms of service	The Diocesan Human Resources Adviser
2.5 Patrons	

3 Role purpose: Generic

- 3.1 To share with the Archbishop and the Bishop of Selby in the cure of souls in the benefice.
- 3.2 To be the priest of the benefice, having regard to the calling and responsibilities of the clergy of the Church of England as described in the Ordinal, the Canons, national Safeguarding policies, and all other relevant legislation, in accordance with the Archbishops' statement Guidelines for the Professional Conduct of the Clergy.
- 3.3 To work with other ministers and with members of the Parochial Church Council in the development of the Church's mission and ministry, having regard to the need for sustainability and effectiveness in mission.
- 3.4 To ensure that a high standard of worship, preaching and pastoral care is provided.
- 3.5 To nurture discipleship and develop the ministry of all God's people, through training, co-operation and support, encouraging all people, as appropriate, to take responsibility for the mission and ministry of the parish, and seeking to identify potential future leaders and ministers.
- 3.6 To promote the Diocesan vision of 'Living Christ's Story', prayerfully working to engage with the five marks of mission in the parish and to explore with the congregation(s) how they can respond effectively to the goals of: becoming more like Christ; reaching those we currently don't; growing churches of missionary disciples; and transforming our finances and structures.
- 3.7 To collaborate with others in the deanery in mission and ministry, and through deanery planning, participate in the future shaping of ministry according to the resources and opportunities available, and to be pro-active and constant in seeking the fullest possible degree of ecumenical co-operation and commitment.

4 Role purpose: Specific

- 4.1 To enable the parishes to develop new ways of working together
- 4.2 To work with the PCCs to plan for future financial stability, in particular to meet the Freewill Offer expectations of covering direct costs, plus the shared costs of ministry.
- 4.3 To develop the role of ordained chaplain at Archbishop Holgate's School.
- 4.4 To work ecumenically with the Methodist Church within the LEP at Heslington

5 Key contacts and relationships

5.1 *Generic*

- a The Archbishop, Suffragan Bishop and Archdeacon
- b The Churchwardens and the Parochial Church Council
- c The Area Dean, Lay Dean, Deanery Leadership Team, Chapter and Synod
- d Diocesan and archdeaconry advisers in specialist areas

5.2 *Specific*

- a. Licensed Clergy:
- b. Readers: 1
- c. PTO Clergy: 2
- d. Church Wardens: 2

5.3 *Supportive*

- a The Area Dean
- b The Diocesan Director of Mission and Ministry
- c The Archbishop's Adviser and Co-ordinator of Pastoral Care

6 Role Context

The Diocese is currently re-assessing priorities for the resourcing and deployment of ministry, in conversation with the deanery. It is possible that this might lead to future pastoral re-organisation.

7 Benefice summary as at time of compilation

Number of parishes	2
Churches and listing	St Paul's, Heslington and St Hilda's, Tang Hall
Parsonage	The Vicarage, Tang Hall Lane, York YO10 3SF
Other buildings	St Hilda's -None St Paul's- None
PCCs	St Paul's, Heslington and St Hilda's, Tang Hall
Churchyards	St Hilda's has a memorial garden with limited space for cremated remains St Paul's has an open churchyard for burials cremated remains
and	
Population	St Hilda's- 6,500 St Paul's -8,600
Average Sunday attendance	St Hilda's 29 adults, 3-6 young people

Free Will Offer 2025	St Paul's-45 adults, 2 young people St Paul's-£27,000 St Hilda's-£14,400
Free Will Offer pledge 2026	St Paul's-£27,000 St Hilda's- £18,000
Schools	Archbishop Holgate's Secondary School, Lord Deramore's Primary School, Badger Hill Primary School
Expenses	Paid in full

8 Review

The Archdeacon will review this role description with you when you have been in post for six months.

Date