

# S<sup>T</sup>. PAUL<sup>S</sup>. CATHEDRAL

## Job description

<b>Job title:</b>	Lead Worker
<b>Department:</b>	Property Team
<b>Line manager:</b>	Senior Project Manager
<b>Salary:</b>	£51,098 per annum plus benefits

*The job description is an operational document that does not form part of the contract of employment.*

*It may be that from time to time an individual is expected to perform tasks that may not be expressly in the job description but are nonetheless necessary in the day to day performance of their duties.*

*St Paul's Cathedral reserves the right to amend the job description as may from time to time be necessary to meet the changing needs of the organisation.*

### **Purpose of the job**

To deliver skilled maintenance, repair and conservation of the Cathedral's roof structures and associated metalwork. This includes lead and hard-metal roofing work, rainwater systems maintenance, inspection and diagnosis of defects, while ensuring all works support the long-term preservation of this Grade I listed building. The role also requires maintenance and repair to architectural metalwork throughout the estate.

### **Main duties**

#### **Technical Delivery**

- Undertake specialist roofing and metalwork repairs including:
  - Lead sheet bossing and welding
  - Flashings, cappings, gutters, downpipes and outlets
  - Standing seam and rolled metal systems

- Maintain and repair architectural metalwork such as railings and fixings
- Diagnose causes of water ingress, corrosion, splits and cracks and related defects
- Conduct routine inspections and reporting of condition and risks, and proposing repair options
- Ensure works comply with heritage standards, including:
  - Lead Sheet Training Academy (LSTA) best practice
  - BS 6915 and BS EN 12588
  - Conservation approaches that preserve historic fabric
- Maintain accurate documentation of works and materials used for conservation records
- Contribute to forward-planning for roof maintenance and safety systems

### **Health, Safety & Compliance**

- Work at height safely using fixed and mobile access systems
- Participate in risk assessments, method statements and toolbox talks
- Follow all hot works and lead handling safety requirements
- Ensure compliance with statutory and Cathedral health and safety standards
- Support safe coordination of works around worship, visitors and operations
- Working with lead regulations

### **Collaboration & Communication**

- Work closely with the wider Property team to sequence activities safely
- Communicate clearly regarding risks, progress and access needs
- Build strong working relationships with internal colleagues and external specialists
- Engage in heritage craft skills events

### **Person specification**

#### **Experience & Knowledge**

##### **Essential**

- Significant craft experience in lead and metal roofing
- Experience working on heritage or historic buildings
- Demonstrable understanding of protecting historic fabric during repairs
- Strong fault diagnosis and roof detailing ability
- Understanding heat transfer and impact on adjacent materials

## **Desirable**

- Knowledge that spans related building fabric elements (drainage, masonry and carpentry interfaces)

## **Skills & Qualifications**

### **Essential**

- Level 3 NVQ Diploma in Heritage Skills (Construction) - Lead & Hard Metal Roofing and Cladding or equivalent recognised heritage roofing and welding qualification / experience
- Evidenced competence in line with LSTA / BS 6915 / BS EN 12588 standards
- Confident working at height and using access equipment
- Ability to interpret drawings and conservation instructions
- Strong communication, planning and problem-solving skills

### **Desirable**

- PASMA / IPAF certification
- Welding / Lead Sheet Association training certificates
- Harness trained
- Rope Access Trained
- Leadership skills

The individual will be:

- expected to share in St Paul's Cathedral's commitment to safeguarding and promoting the welfare of children, young people and vulnerable adults;
- expected to adhere to Cathedral Safeguarding Policies and willing to attend Safeguarding training and report any Safeguarding concerns through appropriate channel;
- Helping the team in day to day tasks that may fall outside of this job description
- Work in sympathy with, and in their work support, the Christian aims and mission of St Paul's Cathedral.