

## Diocese of York

### Role Description:

### Vicar, the Benefice of Coatham and Dormanstown

#### 1 Introduction

This role description takes into account the Parochial Church Councils' statements of the condition, needs and traditions of the parish (the 'parish profile'). It should be reviewed 6 months after the commencement of the appointment, and if necessary at Ministerial Development Review, alongside the setting of objectives.

#### 2 Details of post

|     |                                              |                                      |
|-----|----------------------------------------------|--------------------------------------|
| 2.1 | Role title                                   | Vicar                                |
| 2.2 | Name of benefice                             | Coatham and Dormanstown              |
| 2.3 | Deanery and archdeaconry                     | Guisborough, Cleveland               |
| 2.4 | Initial point of contact on terms of service | The Diocesan Human Resources Adviser |
| 2.5 | Patron                                       | Trustees                             |

#### 3 Role purpose: Generic

- 3.1 To share with the Archbishop and the Bishop of Whitby in the cure of souls in the benefice.
- 3.2 To be the priest of the benefice, having regard to the calling and responsibilities of the clergy of the Church of England as described in the Ordinal, the Canons, national Safeguarding policies, and all other relevant legislation, in accordance with the Archbishops' statement Guidelines for the Professional Conduct of the Clergy.
- 3.3 To work with other ministers and with members of the Parochial Church Councils in the development of the Church's mission and ministry, having regard to the need for sustainability and effectiveness in mission in each place, and jointly where appropriate.
- 3.4 To ensure that a high standard of worship, preaching and pastoral care (appropriate to each setting) is provided.
- 3.5 To nurture discipleship and develop the ministry of all God's people, through training, co-operation and support, encouraging all people, as appropriate, to take responsibility for the mission and ministry of the parishes, and seeking to identify potential future leaders and ministers.
- 3.6 To be personally committed to, and to promote the Diocesan vision of 'Living Christ's Story', prayerfully working to engage with the five marks of mission in the parishes and to explore with the congregations how they can respond effectively to the Diocesan goals of: becoming more like Christ; reaching those we currently don't; growing churches of missionary disciples; and transforming our finances and structures.
- 3.7 To collaborate with others in the deanery in mission and ministry, and through deanery planning, participate in the future shaping of ministry according to the resources and opportunities available, and to be pro-active and constant in seeking the fullest possible degree of ecumenical co-operation and commitment.

## **4 Role purpose: Specific**

- 4.1 To help the parishes flourish and continue to work together.
- 4.2 To play a full part in the deanery and build good relationships with local clergy in the wider Redcar area.
- 4.3 To continue reaching out to the local community and ensure good use of all church buildings.
- 4.3 To nurture and strengthen links with the local primary schools and local care homes.
- 4.4 To be conscious of anxieties about maintaining a listed building that requires some work and help the PCC come to a good decision about its future.
- 4.5 To continue to be a place of welcome to all, including holidaymakers, retirees and those in areas of new housing.
- 4.6 To encourage and enable lay ministries of all kinds, in conjunction with the Diocesan Ministry and Mission Team.
- 4.7 To sustain generous financial giving through Free Will Offer.
- 4.8 To value the Occasional Offices and the links that they help to bring.
- 4.9 To be supportive of the various community groups using the church hall and of the church shop.

## **5 Key contacts and relationships**

- 5.1 *Generic and local*
  - a The Archbishop, Suffragan Bishop and Archdeacon
  - b The Churchwardens and the Parochial Church Councils
  - c The Area Dean, Lay Dean, Deanery Leadership Team, Chapter and Synod
  - d Diocesan and archdeaconry advisers in specialist areas
- 5.2 *Locally based assistant ministers and colleagues*
  - a PTO and retired clergy within the deanery
  - b Licensed and authorised lay minister, Mr Dave Stone
- 5.3 *Supportive*
  - a The Area Dean
  - b The Diocesan Director of Mission and Ministry
  - c The Archbishop's Adviser and Co-ordinator of Pastoral Care

## **6 Role Context**

The Deanery Plan does not anticipate any reorganisation of this benefice in the foreseeable future.

## 7 Benefice summary as at time of compilation

|                                                   |                                                                         |
|---------------------------------------------------|-------------------------------------------------------------------------|
| Number of parishes                                | 1                                                                       |
| Churches and listing                              | Christ Church Coatham (2); All Saints' Dormanstown                      |
| Parsonage                                         | A detached 4 bedroom 1950's house in Dormanstown with garage and garden |
| Other buildings                                   | Church hall and church shop                                             |
| PCCs                                              | 1                                                                       |
| Churchyards                                       |                                                                         |
| Population                                        | 7,393                                                                   |
| Average Sunday attendance                         | 83                                                                      |
| Free Will Offer 2026                              | £67,003 (including LICF)                                                |
| Schools                                           | Two primary schools                                                     |
| Expenses                                          | Paid in full                                                            |
| Letter of Request / Extended Episcopal Oversight? | No                                                                      |
| Liturgical practice                               | Central with vestments                                                  |

## 8 Review

The Archdeacon will review this role description with you when you have been in post for six months.

Date: 7 July 2026