JOB DESCRIPTION

JOB TITLE:	CYPF Resource Hub Lead – Families and Children 0–8
SALARY:	£35,190 starting salary
REPORTING TO:	PCC, Holy Trinity with St John's Penge & Diocesan Children, Young People and Families (CYPF) Team Lead Adviser (project outcomes & Resource Hub directives)
LINE MANAGER:	Vicar, Holy Trinity with St John's
HOURS:	Full time, including evenings & weekends

JOB PURPOSE:

To lead the development of discipleship pathways for the 0-8 age group, implementing the work of the Children & Young People workstream within the Diocesan Strategy.

To help lead, develop, coordinate and deliver families and children's ministry at Holy Trinity with St John's, Penge, integrated into the work of the whole church and its life and growth

PRINCIPAL ACCOUNTABILITIES:

Resource Hub (60%)

In collaboration with the Diocese CYPF Team to support and equip parishes across the Diocese to grow sustainable, missional CYPF ministries with a specific focus on 0-8 years. You will:

- identify opportunities in up to three link parishes per year identified as part of the Resource Hub Missional Design
- advise and support these parishes to build and develop intentional outreach, network and advice for CYPF Mission & Ministry
- support parishes to equip CYPF ministry volunteers to reach and disciple young people, including training opportunities through the CYPF enhanced learning pathway
- develop a strategy for mission and discipleship for families with children aged 0-8 with a specific focus on key transition points, listening to the voice of families with children in this age group
- take key elements of learning from the pilot of growth and/or drop-off, implement change as necessary and share the pilot's learning to support flourishing CYPF mission & ministry
- be a strategic voice for children, young people and family ministers within local and diocesan networks
- provide quarterly and annual data on outcomes and indicators of project progress as required by the Diocese

Holy Trinity with St John's (40%)

As a worshipping member of Holy Trinity with St John's, the successful candidate will support and equip us in our Mission Priority to grow as an Intergenerational community of faith. You will:

- develop and implement the missional strategy, working with the vicar, PCC and key volunteer leaders to reach and disciple more families with children in the parish
- help to secure, empower and grow HTSJ children's ministry teams both in terms of practice and in spiritual habits
- develop intentional and innovative outreach in the parish, through planting new worshipping communities eg. In schools
- explore, develop and embed transitional interventions for 5-8s
- work with other local organisations and agencies to support children & families as appropriate

KEY RELATIONSHIPS:

- Diocesan CYPF team
- Vicar of HTSJ
- HTSJ PCC and volunteer teams involved in Sunday children's work, Little Fish and Messy Church
- Employed and volunteer children's ministry leaders in parishes identified to receive support and in the wider diocese
- Families with young children at HTSJ
- Children in the wider community, including schools – St John's Primary, Alexandra Infants and the Harris primary schools
- HTSJ and Diocesan Safeguarding Team
- Other local churches and Youth & Children's Workers

PERSON SPECIFICATION:

EXPERIENCE AND QUALIFICATIONS

Essential

- Experience of working with children and families in a church or secular setting
- Experience of working with children with a range of additional needs
- Experience of identifying, recruiting, training and managing volunteers and of building team
- Experience of leading acts of worship for children 0-8
- Sound knowledge of the Bible and of biblical teaching
- An understanding of children's spirituality and faith formation, including models of discipleship and missional CYPF ministry
- Fully aware of and up to date with Church of England and statutory requirements for safeguarding
- Up to date knowledge of current legislation affecting children and families' work and experience of implementing best practice in these areas

Desirable

- A certificate, diploma or degree in a relevant subject

- Relevant experience of working with needs generated by homelessness, poverty and the diverse cultures found in Penge
- Experience of leading Intergenerational Worship

SKILLS AND ABILITIES

Essential

You will be:

- able to relate well to children, young people and adults
- able to empathise with the concerns of children and young people
- able to work on your own initiative and manage your time effectively
- able to work both independently and collaboratively, including with other churches in the Deanery and wider Diocese
- committed to and capable of working within and building a safe, inclusive, and healthy culture in which children and families can flourish

You will have:

- good communication and IT skills
- basic administration skills including diary management, record keeping and forward planning

Desirable

- Working knowledge of social media
- Full UK driving licence and access to a vehicle

VALUES & PERSONAL DEVELOPMENT

Essential

You will be:

- a person of integrity, compassion and practical wisdom who is able to set appropriate boundaries
- spiritually mature and able to resource yourself spiritually through individual and corporate prayer, worship, Bible study and retreat
- committed to worshipping and growing through participating in church worship within the parish
- willing to learn, to grow as a disciple and to seek out relevant expertise
- willing to work with existing teams and learn from them

You will have:

- a passion for Jesus and a vision for what an Intergenerational church can look like
- a passion for children and for nurturing their spirituality
- a flexible and proactive approach
- a commitment to the protection of safeguarding of children, young people and vulnerable adults

The post holder will, at times, be the public face of the church, it is considered that there is an Occupational Requirement (OR) for the postholder to be a communicant member of the Church of England, or of a Church in communion therewith or of a

member Church of the Council of Churches for Britain and Ireland or of Churches Together in England, or of a member Church of the Evangelical Alliance.

COMMITMENT TO SAFEGUARDING:

This post includes regulated activity with children.

The church is committed to safeguarding and therefore candidates must undergo a safer recruitment process.

A Church of England Confidential Declaration form must be completed by all applicants for positions engaging in regulated activity or otherwise working/having substantial contact with children, young people or vulnerable adults which requires an enhanced (with barred list) DBS check.

The church takes the safety of everyone within the church very seriously and expects that everyone will work within the church safeguarding policy. In particular, the church expects anyone who becomes aware of a safeguarding risk or of actual abuse, to raise this immediately with their manager and the Parish Safeguarding Officer.

Employee's Signature……

Name……

Date……