

Role Description

Section 1 – Details of the post

Name of office holder	TBC
Role title (as on licence)	PRIEST IN CHARGE
Name of benefice	MONARCH'S WAY (Proposed Benefice comprised of the parishes of Charlton Musgrove, Cucklington with Stoke Trister and Bayford, Pen Selwood and Wincanton)
Deanery	BRUTON AND CARY
Archdeaconry	WELLS
Stipendiary or Non-stipendiary	STIPENDIARY
Proportion of time given to this role, if not full-time? Please list any other licensed or contractual appointments:	FULL-TIME

Section 2 – Role purpose:

This has been written for those of Incumbent status.

1. To share with the Bishop of Bath & Wells and the Bishop of Taunton in the cure of souls in the parishes.
2. To be the minister of the benefice, having regard to the calling and responsibilities of the clergy of the Church of England as described in the Ordinal, the Canons, national and local safeguarding policies, the Diocesan Guidelines for Clergy and all other relevant legislation, in accordance with the Archbishops' statement Guidelines for the Professional Conduct of the Clergy.
3. To work with any other ministers in the benefice, members of the Parochial Church Councils and key lay leaders in the development of the church in the benefice, having regard to the need for sustainability and effectiveness in mission.
4. To release the energy and gifts of the whole people of God.
5. To ensure that a high standard of worship, preaching and pastoral care is provided.
6. To be ready and willing to reimagine ministry and mission with the recognition that some initiatives may not always bear fruit.

7. To contribute, where appropriate, to the life of the wider church (possibly at a deanery, diocesan or national level) and community.

Section 3 – Role Context

The context of the role is given in the Parish Spotlight available on the Diocesan website:

<https://www.bathandwells.org.uk/parish-support/deaneries-hub/parish-dashboards-parish-spotlights/parish-dashboards-parish-spotlights>

Section 4 – Role purpose: specific

- To embrace and celebrate the creation of this new multi-parish rural benefice
- To model and encourage collegiate working
- To develop good pastoral care, welcome and outreach to people of all ages, including those making their home in the new housing developments within the benefice
- To be intentional about developing the benefice parishes as places of welcome and spiritual engagement to people of all ages including adults in the 20-55 age range, children and young people
- To see possibilities and encourage and release the gifts of the people
- To monitor and maintain good governance and communication across the benefice

Section 5 – Key contacts and relationships

Deanery and Diocesan contacts:

- The Diocesan Bishop, Suffragan Bishop and Archdeacon
 - Bishop Michael Beasley
 - Bishop Fiona Gibson
 - Ven. Jonathan Lloyd, Acting Archdeacon of Wells
- The Deanery Chapter and Synod
 - The Reverend Canon Dr Megan Daffern, Chancellor of Wells Cathedral
 - Peter Evans, Assistant Diocesan Secretary
- The Rural Dean and Lay Chair
 - The Reverend Caroline Walker, Area Dean Bruton & Cary
- Diocesan advisers in specialist areas
 - Rob Walrond, Rural Specialist
- Benefice contacts: Benefice clergy with PTO
 - Reverend Lydia Avery
 - Reverend Ken Masters
 - Reverend Prebendary Mike Vockins OBE
- Readers and lay leaders in the parishes
 - Penny Ashton (Lay Reader across the Benefice)

- Barbara Priest (Lay Reader, Charlton Musgrove, Cucklington & Stoke Trister with Bayford)
- Chris Avery (Commissioned Lay Minister for Worship, Wincanton)
- Charles Buckler (Commissioned Lay Minister for Worship, Pen Selwood)
- Jean Brown (Commissioned Lay Minister for Worship, Charlton Musgrove)
- The churchwardens and the parochial church councils
 - Churchwarden vacancy (Wincanton)
 - Charles Buckler & Helen Marley (Churchwardens, Pen Selwood)
 - Pip Loxton (Churchwarden, Cucklington and Stoke Trister with Bayford)
 - Churchwarden vacancy (Charlton Musgrove)
 - PCC Wincanton – 16 members
 - PCC Pen Selwood – 9 members
 - PCC Cucklington & Stoke Trister with Bayford – 9 members
 - PCC Charlton Musgrove – 9 members
- Schools
 - Wincanton Primary School
 - Our Lady of Mount Carmel Catholic Primary School
 - King Arthur's School (Secondary School 11-16yrs)
- Church and community groups
 - Mothers' Union
 - Online Prayer Groups
- Committees
 - PCCs and embryonic Benefice Council
 - Social
 - Fundraising
 - Flower
- Other
 - Bell Ringers
 - Choir

Section 6 – Benefice Summary

Number of Parishes	FOUR
Patron(s)	BISHOP OF BATH AND WELLS CHANCELLOR OF WELLS CATHEDRAL
Number of PCCs:	FOUR
Number of Churchwardens	THREE
Number and type of Ministers:	1 INCUMBENT 2 LAY READERS 3 COMMISSIONED LAY MINISTERS FOR WORSHIP 3 PRIESTS WITH PERMISSION TO OFFICIATE
Parish Paid Staff:	1 PART-TIME BENEFICE ADMINISTRATOR 1 RETAINED ORGANIST

	2 UNRETAINED ORGANISTS
Parish Unpaid Staff:	ONE ORGANIST
Buildings (churches, chapels, halls):	FIVE PARISH CHURCHES, ONE CHAPEL OF EASE
Churchyard(s):	THREE CHURCHYARDS STILL OPEN TWO CLOSED CHURCHYARDS

Section 7 – Sign off

	Signature*:	Date:
Signed by Minister:		
Signed by Incumbent (if Role Description for Associate Minister):		
Signed by Archdeacon:		

* This can be in electronic form.

This document should be reviewed and refreshed as part of the Ministerial Development Review process to ensure that it is still current. Amendments might also be made if circumstances change, for example in the way you share work with colleagues. If major amendments are made to your role description then a signed copy should be signed off by the Archdeacons who will log it on the diocesan IT system.

Following review, please send this to be signed off and saved by your Archdeacon.