

Role Description – Associate Minister, Fountain of Life

1. Details of the post:

Role Title: Associate Minister - Priest
Deanery: Breckland

Name of Extra Parochial Place: Fountain of Life
Archdeaconry: Lynn

2. Wider Vision and Context:

The vision for mission and ministry in the Diocese of Norwich, is for us to be
Transformed by Christ: Prayerful, Pastoral and Prophetic.

Full details <https://www.dioceseofnorwich.org/about/about-vision/>

The Bishop's Senior Staff have agreed to implement the national Church's strategic aims and bold outcomes, prioritising 'Growing Younger and More Diverse' as we create 'A parish system revitalised for mission so that churches can reach and serve everyone in their communities'.

3. Local Vision and Context

The Fountain of Life is a rural Network church with 2 locations. Ashill is an Extra-Parochial Place (EPP) and Swaffham has a Bishop's Mission Order (BMO). The 2 churches serve the region of Mid-Norfolk located in the Swaffham, Watton and Dereham area.

VISION

Fountain of Life (FoL) are a Spirit-led family of believers, rooted in God's word, with a mission to bring the light and hope of Jesus to its communities: A missionary congregation of the Church of England.

VALUES

FoL strives to be a welcoming church family that is missional at heart, courageous in stepping out, and values the talents and gifts of its members. The church values scripture, the power and presence of the Holy Spirit, and they desire to extend the Kingdom of God in the communities they serve.

Belong | Believe | Become

4. Responsibilities

General:

- A. To exercise the cure of souls shared with the bishop in this benefice in collaboration with your colleagues and to have regard to the responsibilities of clergy as set out in the Canons, the Ordinal (*see overleaf), the Code of Professional Conduct of the Clergy, [Guidance for Clergy \(formerly Clergy handbook\) - Diocese of Norwich](#), the Covenant for Clergy Care and Wellbeing [Clergy wellbeing - Diocese of Norwich](#) and other relevant legislation.

Specific:

- Work with the Senior Minister and staff to continually develop the vision for the churches.
- Line manage the children, youth and family's team – staff and volunteers
- Lead, develop and manage the kid's church team
- Recruit and train volunteers for the kid's church team
- Lead on curriculum design and implementation for kid's church
- Facilitate family worship events

- Facilitate family celebration and outreach events.
 - Equip parents in parenting for faith through resourcing and training
 - Produce, develop and review operational policies and procedures
 - Lead/Preach/Minister at worship services and occasional offices alongside other staff and voluntary leaders
 - Support the Pastoral Team, Homegroups, Prayer Ministry, Welcome Team and the Visiting Team
 - Contribute to Sunday afternoon/evening services (Closer, Higher, Wider and Deeper)
 - Assist and develop other ministries as opportunities arise
 - Contribute to the FoL church publications including FoL News, the Prayer Diary and Bible Notes
 - Lead or assist with other duties as required by the Senior Minister
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- Follow FoL Church's Safeguarding and associated Policies and ensure completion of safeguarding training as required
 - Follow FoL Church's Health and Safety Policy and complete risk assessments
 - Maintain and be responsible for overseeing the Children, Youth and Families Ministry budgets

5. Key contacts

Groups & Committees	Parish	Support Structures
Board of Trustees	Senior Minister: Revd Paul Wilkinson	Rural Dean: Revd Canon Stephen Thorp
Deanery Chapter	Staff Team	Archdeacon: Ven Catherine Dobson
Deanery Synod	Ministry Team: 13 Authorised Worship Assistants, 2 Retired Clergy with PTO	Bishop of Lynn: Rt Revd Dr Jane Steen
	Children Youth and Families Team	Parish Support Team - Diocese of Norwich

6. Diocesan New Incumbents Programme

The Diocesan Mission & Ministry department offers two training events for those new to incumbency in the Diocese. Both are residential courses, one on skills for incumbency and one on new incumbency, more focused on person in role.

The Archdeacons of the Diocese offer a diocesan new incumbents' induction programme.

1. *From the Ordinal

'Priests are called to be servants and shepherds among the people to whom they are sent.

With their Bishop and fellow ministers, they are to proclaim the word of the Lord and to watch for the signs of God's new creation.

They are to be messengers, watchmen and stewards of the Lord; they are to teach and to admonish, to feed and provide for his family, to search for his children in the wilderness of this world's temptations, and to guide them through its confusions, that they may be saved through Christ for ever.

Formed by the word, they are to call their hearers to repentance and to declare in Christ's name the absolution and forgiveness of their sins.

With all God's people, they are to tell the story of God's love.

They are to baptize new disciples in the name of the Father, and of the Son, and of the Holy Spirit, and to walk with them in the way of Christ, nurturing them in the faith.

They are to unfold the Scriptures, to preach the word in season and out of season, and to declare the mighty acts of God.

They are to preside at the Lord's table and lead his people in worship, offering with them a spiritual sacrifice of praise and thanksgiving.

They are to bless the people in God's name.

They are to resist evil, support the weak, defend the poor, and intercede for all in need.

They are to minister to the sick and prepare the dying for their death.

Guided by the Spirit, they are to discern and foster the gifts of all God's people, that the whole Church may be built up in unity and faith.'

'In the name of our Lord we bid you remember the greatness of the trust that is now to be committed to your charge.

Remember always with thanksgiving that the treasure now to be entrusted to you is Christ's own flock, bought by the shedding of his blood on the cross.

It is to him that you will render account for your stewardship of his people.

You cannot bear the weight of this calling in your own strength, but only by the grace and power of God. Pray therefore that your heart may daily be enlarged and your understanding of the Scriptures enlightened.

Pray earnestly for the gift of the Holy Spirit.'

[Common Worship Ordination Services | The Church of England](#)