

Diocese of York

Role Description: The Plurality of Helmsley and Upper Ryedale parishes

House for Duty Assistant Minister

1 Introduction

This role description should be reviewed 6 months after the commencement of the appointment, and if necessary at Ministerial Development Review, alongside the setting of objectives.

2 Details of post

2.1	Role title	House for Duty Assistant Minister
2.2	Parishes	Helmsley and Upper Ryedale
2.3	Deanery and Archdeaconry	Northern Ryedale, Cleveland
2.4	Initial point of contact on terms of service	The Diocesan Chief Executive

3 Role purpose: Generic

- 3.1 To share with the Archbishop, the Suffragan Bishop and the Incumbent in the cure of souls in the parishes and exercising supporting leadership accordingly, in the context of the diocese's mission to be *Generous churches making and nurturing disciples: growing in Christlikeness, commitment, partnership, influence and numbers.*
- 3.2 To be licensed ordained minister in the parish, having regard to the calling and responsibilities of ministers in the Canons, national Safeguarding policies, and all other relevant legislation and policy statements. The post holder will be required to have regard to the calling, expectations and responsibilities of public ministers as described in the Ordinal and the Archbishops' statement *Guidelines for the Professional Conduct of the Clergy.*
- 3.3 To work with the incumbent and other ministers in the parishes and with members of the Parochial Church Councils in the development of the church in the parishes, having regard to the need for sustainability and effectiveness in mission.
- 3.4 To ensure that a high standard of worship, preaching and pastoral care is provided including general pastoral visiting and conducting occasional offices.
- 3.5 As a collaborative and prayerful assistant minister, to nurture discipleship and develop the ministry of all God's people, through training, co-operation and support, encouraging all people as appropriate to take responsibility for the mission and ministry of the parish, and seeking to identify potential future leaders and ministers (both lay and ordained).

- 3.6 To help lead the strategic development of the parishes; to encourage parishioners to participate in, and make use of, diocesan programmes of mission and development, and to have regard to them in planning.
- 3.7 To collaborate with others in the deanery in mission and ministry, and through deanery planning, participate in the future shaping of ministry according to the parameters of resources and opportunities.
- 3.8 To be pro-active and constant in seeking the fullest possible degree of ecumenical cooperation and commitment.

4 Role purpose: Specific

The specific responsibilities of the role will develop in collaboration with the incumbent, depending on the gifts and skills of the appointee. They may include one or more of the following:

- 4.1 To work with young families in Hawnbly and elsewhere in the Parish, and contribute to the life of Helmsley Primary School.
- 4.2 To work with the benefice of Helmsley and Upper Ryedale to facilitate closer working between parishes
- 4.3 To help to develop lay and diaconal ministries across the plurality.
- 4.3 To continue the existing cooperation with Rievaulx Methodist church.

5 Key contacts and relationships

5.1 *Generic*

- a The Archbishop, Suffragan Bishop and Archdeacon
- b The Incumbent
- c The Churchwardens and the Parochial Church Councils and their committees
- d The Deanery Chapter and Synod
- e Diocesan and archdeaconry advisers in specialist areas, especially mission amongst children and young people

5.2 *Specific*

- a The incumbent of the plurality benefices

5.3 *Supportive*

- a The Rural Dean
- b The Diocesan Director of Training, Mission and Ministry
- c The Archdeaconry Training Adviser for Cleveland
- d The Archbishop's Adviser and Coordinator of Pastoral Care

6 Role Context

- 6.1 The Diocese has a programme of re-assessing priorities for resourcing including the deployment of stipendiary clergy. There may be a possibility of some degree of pastoral reorganisation within the next 5 years.

7 Benefice summary as at time of compilation

Number of parishes	2
Churches	9
Parsonage	Originally a C19, possibly C18, farmhouse in the middle of the village of Old Byland (YO62 5LG). A detached house with 4 bedrooms and garden.
Population	2650 (Helmsley c.2200, Upper Ryedale c. 450)
Average Sunday attendance	60 Helmsley, 20-30 Upper Ryedale
Combined Freewill Offer to Common Fund (2016)	£82,064 (£65,000 Helmsley, £17,064 Upper Ryedale)
Expenses	To be paid in full
Resolutions	None
Liturgical practice	Central. Vestments are worn.