

Interim Priest-in-Charge for East Leeds Revival (one of three posts)

ROLE DESCRIPTION

Details of post

Role title (as on licence):	Interim Priest in Charge
Name of benefices:	Gipton and Oakwood
Patron	suspended/restricted
Episcopal area:	Kirkstall
Archdeaconry:	Archdeaconry of Leeds
Deanery:	East Leeds
Initial point of contact on terms of service:	Archdeacon of Leeds
Terms of Service:	full time
Accommodation:	the parsonage house allocated by the Bishop

The main purposes of the role is to share in *“building confident Christians, growing churches and transforming communities”* in line with the Diocesan vision.

The two churches in this benefice are Gipton, The Epiphany; and Roundhay, St John (Oakwood Anglican-Methodist LEP).

KEY MISSION TASKS

Due to the time limited nature of interim ministry, post holders are asked to work to objectives that are agreed in advance and are monitored, usually on a three monthly basis.

The key objectives that have been identified for these posts are:

To work collegially as part of the East Leeds Revival, seeking long term missional plans for the churches of inner East Leeds. This will include listening, experimenting and providing pastoral care that ensures the people of the churches are included and valued in the process.

To engage with *Barnabas: Encouraging Confidence*, and other wider initiatives to grow the confidence and increase the capacity of local Christians to share the good news of Jesus Christ in their communities.

To work with colleagues in exploring the future sustainability of plans for mission, ministry and buildings in the inner East Leeds area.

ARCHDEACON'S COMMENTS

Our vision as the Diocese is about confident clergy equipping confident Christians to live and tell the good news of Jesus Christ. For all of our appointments we are seeking clergy who have a joyful and confident faith which has inspired a track record of church growth.

'East Leeds Revival' is our project to revitalise and grow the life and mission of the Church in this part of inner East Leeds. As part of this, we wish to appoint three full-time Interim Priests-in-Charge. The vacancies which have occurred give us a unique opportunity to create these posts, so as to give the benefices leadership and pastoral care while a new and sustainable arrangements are developed.

The three priests will work closely together with each other and with the Area Bishop, Archdeacon, Area Dean and other colleagues to drive forward change while loving and supporting existing congregations. They work towards optimising arrangements for worship, evangelism, mission, pastoral care and resources, including buildings, across the benefices involved.

It is expected that the priests and key lay leaders will meet together regularly for prayer, vision and planning. This should include regular meetings with the Area Bishop and Archdeacon, and other Diocesan colleagues.

It is envisaged that proposals for pastoral reorganisation may emerge from this ministry.

To support this project the Diocese is exploring possibilities of further resources to consolidate and grow sustainable mission and ministry.

The two other posts are:

- (i) Burmantofts, St Stephen and St Agnes; Harehills, St Cyprian; and Halton, St Wilfrid; *an appointment has already been made to this post.*
- (ii) Cross Green, St Hilda; Leeds, St Wilfrid; and Richmond Hill, St Saviour. *Two of the parishes in group (ii), Leeds St Wilfrid and Cross Green St Hilda, are aligned to the Society of St Wilfrid and St Hilda with the extended episcopal care of the Bishop of Wakefield. The post holder there will be a male priest of this theological tradition but will also work collaboratively those of all traditions.*

These are interim posts made under Regulation 29 (7C) of the Ecclesiastical Offices (Terms of Service) Regulations 2009.

The House of Bishops' guidelines permit the creation of an interim post for up to three years, which may (after review) be renewed once only for up to another three years. If and when such a renewal were to be proposed, the post would become vacant and normal vacancy procedures would apply. The existing post-holder would be free to apply (or not to apply) for the vacant post.

All new appointees in the Diocese are required to undertake:

- (i) the diocesan induction programme which includes diocesan training for safeguarding children and vulnerable adults,
- (ii) a course on presence and engagement in the context of other faiths, and
- (iii) the residential "Leading Your Church into Growth" course (LYCiG).

The accommodation offered will be the parsonage as detailed in the Parish Brochure. Prior visits, if necessary, can be arranged via Archdeacon Paul Ayers' PA. Please contact helen.allison@leeds.anglican.org

GENERAL RESPONSIBILITIES

- a) to share with the Bishop the cure of souls of the parish in your care;
- b) to have regard to the calling and responsibilities of the clergy as described in the Canons, the Ordinal, the Code of Professional Conduct for the Clergy and other relevant legislation including safeguarding;
- c) to share in building up the Kingdom of God in the parish, in Leeds and across the Diocese.
- d) to promote the health of the Church and its growth in numbers, in spiritual commitment and in service to local communities;
- e) to have regard to the five goals of the Diocesan Strategy;
- f) to be supportive of the Leeds Resource Churches programme;
- g) to undertake any duties that may reasonably be required of the role.

PERSON SPECIFICATION

EXPERIENCE

- a) Ordained in the Church of England for at least three years.
- b) Satisfactorily completed Initial Ministerial Education 1-7.
- c) Relevant experience of typical range of duties of priest in Church of England parish ministry.
- d) Relevant experience of working outside or beyond the Church before or since ordination.
- e) Proven track record of demonstrating the skills and abilities listed below.

FAITH

- a) Confident in their own faith and secure in their identity as a Christian leader.
- b) Able to access appropriate resources to sustain and refresh their own faith and spiritual life.
- c) Practicing good self-care (spiritually, emotionally, socially, mentally and physically) so as to stay fresh and be a positive role-model for others.
- d) Resilient
- e) Committed to praying for the church, alone and with others, to discern what God is saying and doing.

PERSONAL CIRCUMSTANCES

- a) Able to live in and work from the accommodation provided with the post, subject to any reasonable adaptations required for special needs.
- b) Able to use own transport or workable alternative for the duties of the post.
- c) Able to confirm that he/she is living in accordance with the Code of Professional Conduct for the Clergy.

LEADERSHIP

- a) Committed to and skilled in delivering leadership which empowers others and enables the ministries of others to thrive.
- b) Effective in creating, communicating and delivering inspiring vision in collaboration with members of the congregation, and in developing appropriate strategy, attainable objectives and clear action steps to achieve it in reliance on God in prayer.
- c) Skilled at managing change and
- d) Able to apply situational leadership to a variety of contexts.

- e) Able to handle conflict calmly, creatively and effectively to promote reconciliation and improved collaboration.
- f) Committed to personal ministerial development and keeping abreast of appropriate ministerial education.

GROWTH

- a) Committed to and skilled in delivering numerical church growth, using the insights of LYCiG and other appropriate material.
- b) Able to give pastoral care to others in such a way as to promote their spiritual and emotional growth as active ministers and interdependent members of the Body of Christ.
- c) Able to support others to minister as Christians through their work in paid employment, voluntary work, family and neighbourhood.
- d) Skilled at developing a culture of invitation and welcome in the church.

EVERY-MEMBER MINISTRY

- a) Committed to and skilled in enabling the ministries of every member of the church to grow;
- b) Keen to involve a wide variety of people in carrying out the worship, fellowship and outreach of the church.
- c) Skilled in delegating and sharing responsibilities.
- d) Able to offer effective supervision and feedback to those undertaking roles in ministry.
- e) Enthusiastic and effective in working with and through teams.
- f) Able to promote mutual pastoral care between members.
- g) Able to enjoy the flourishing of the ministries of others.

TEACHING

- a) Personally committed to preaching and teaching the doctrine of the Church of England.
- b) Skilled in preaching which is inspiring, challenging and engaging to hearers.
- c) Able to teach the Christian faith and to expound and apply Scripture in a wide variety of contexts.
- d) Familiar with and able to use well a wide range of communication techniques.
- e) Able to promote the teaching of the faith through small groups and individual study.

WORSHIP

- a) Skilled at leading liturgy that is both glorifying to God and edifying to people.
- b) Able to collaborate effectively with other lay and clergy leaders and with musicians and others who contribute to liturgy.
- c) Demonstrating practical knowledge of the variety of forms of worship which are authorised or allowed by Canon.
- d) Able to identify, devise and implement patterns of worship that will be appropriate for a wide variety of people, including all ages, and those not yet familiar with Christian faith.

PRACTICAL

- a) Able to lead the parish's stewardship of time, money and energy by example and teaching.
- b) Able to oversee the parish's responsibilities for buildings and finances.
- c) Computer-literate and adept at using appropriate IT.
- d) Able to communicate effectively, including by email, and to respond promptly and efficiently to communication.
- e) Competent at personal and parochial administration.
- f) Skilled at prioritising and managing workload.

KEY WORKING RELATIONSHIPS

The Bishop of Leeds
The Bishop of Kirkstall (with responsibility for the Leeds Episcopal Area)
The Bishop of Wakefield
The Archdeacon of Leeds
The Area Dean and Lay Chair
The Deanery Synods and Clergy Chapters of Leeds
The Diocesan Office team
The Diocesan Mission and Ministry Team
Clergy and lay colleagues
Churchwardens
The Parochial Church Council
Ecumenical partners
Local community partners including schools.

Role Description and Person Specification signed off by the Ven. Paul Ayers, Archdeacon of Leeds

August 2023