

# St Barnabas Church – Role Description

## Job Title: Director of Ministry

### Introduction

St Barnabas is a vibrant charismatic evangelical church with a dynamic missional outlook. The Bishop of London having recently designated St Barnabas as a resource church, we are entering an exciting new chapter, and are positioning ourselves to become a major church-planting and mission centre to reach North London and beyond. This exciting role of Director of Ministry at St Bs comes at a pivotal moment in the life of the church. This role which is primarily needed to build capacity in the senior leadership team, is not to be seen as a continuation of the way we have operated previously, and as such, further changes and developments may happen in the future.

### Duties and Responsibilities

- 1) Leadership Responsibilities:
  - a) Leading and preaching
  - b) Leading and overseeing Sunday congregations
  - c) Vision casting
  - d) Playing a full part in the leadership of the church
- 2) Adult Church Discipleship and Pastoral Care:
  - a) Developing discipleship programme/structure for the adult membership
  - b) Developing and overseeing the network of small groups
  - c) Ensuring the recruitment, training and supervision of group leaders
  - d) Developing and overseeing a pastoral team
  - e) Encouraging entire church to take on a lifestyle of caring for each other
  - f) Crisis pastoral situations
- 3) Mission:
  - a) Assisting in fulfilling our role as a Resource Church engaged in strategic church-planting
  - b) Facilitating and overseeing community mission projects
- 4) Training and Discipleship roles:
  - a) Mentoring identified key future leaders
  - b) Involvement in training courses and seminars
- 5) Staff responsibilities:
  - a) Line managing staff
  - b) Leading staff meetings (when the Vicar is absent)
  - c) Coordinating pastoral care and discipleship of the St Barnabas staff
  - d) Recruitment, training and supervision of staff
- 6) Worship:
  - a) Ensuring Sunday worship services are inspiring and God focussed
  - b) Oversight and line management of worship staff
- 7) Other duties:
  - a) Leading occasional offices
  - b) Leading 8.30am Communion at St Bs
  - c) Attending various clergy, New Wine Network and other meetings

**Responsible to:** Henry Kendal  
**Workbase:** St Barnabas Church  
**Contract:** Full Time (Clergy stipend and accommodation)  
**Diocesan designation:** Associate Vicar

## Post: Director of Ministry

### Person Specification

- **Leadership qualities**  
Visionary, inspirational, resilience, drive, efficiency, capacity to lead a large church
- **Communication qualities**  
Engaging communicator including preaching skills
- **Management style**  
Enabler, problem solver, delegator, doer
- **Ability to lead a team and be a team player**  
Development and delegation skills, empowering and supportive leadership style, natural collaborator
- **Personal characteristics**  
Charisma, emotional intelligence, generous, releasing, ability to build relationships, humble, fun
- **Theology**  
Committed to both word and spirit
- **Big faith**  
Prayerful and full of faith, expecting great things of God; able to live and lead in the “now and the not yet”

### Experience

- **Leadership skills**  
Including experience in recruiting, training, deploying and motivating other leaders
- **Spiritual leadership**  
Including experience in leading ministry in the power of the Holy Spirit
- **Management and development of staff**  
Able to draw together a great team and be a team player
- **Financial Management and Fundraising skills**  
Including budget setting and keeping; able to make effective big financial asks
- **Vision formation**  
Casting, communication and delivery
- **Good preaching ability**  
Particularly to congregations or groups of over 200 people
- **Leadership (lay or ordained) within one or more large churches**  
Including how they are led, run and communicated to; track record of leading something that has grown

### Training and Qualifications

- An ordained priest within the Church of England
- Completed initial Ministerial Education