



The Diocese of Chelmsford



A Role Description for the newly appointed Priest in Charge of Ashingdon w South Fambridge, Canewdon and Paglesham

Name of appointed candidate:	
Role title (as on licence):	Priest in charge
Proportion of time given to this role,:	Full time
Name of benefice:	Ashingdon St Andrew with South Fambridge All Saints, Canewdon St Nicholas and Paglesham St Peter
Deanery:	Rochford
Archdeaconry:	Southend
Date you started in this role:	
Date of this Role Description:	Autumn 2017

During the vacancy, the parish identified the following priorities

The Key areas of work	A) What is to be done?	B) With whom is this to be done?	C) To what end is it to be done?
Mission, Service and Outreach	Develop strategies to engage with young families in the benefice, building on the good relationships with the two schools (one a church school)	The leadership of the churches; those involved in children and youth work; those involved in the schools	That the age range of the worshipping community mirror that of the communities which they serve
	Engage in the social need of the wider community	Those currently involved with service projects (e.g. food bank)	That the love of God may be known across the villages
Leadership and Working Collaboratively	Build a robust leadership team for the benefice	The churchwardens, PCCs, LDSSM ordinand and those called to exercise a ministry of leadership	That ministry in these parishes is effective, seeing the growth and flourishing of the kingdom of God
Worship, Prayer, Preaching and Teaching	Develop teaching opportunities with the worshipping community	Those involved with teaching and preaching	That people may grow in confidence in their faith
Parish Organisation and Communication	Bring the church hall project at Ashingdon to a successful conclusion	The leadership of Ashingdon church and the fund-raising team	That the hall may become an effective tool for mission

The above will be developed collaboratively by the newly appointed priest in charge and the PCCs within the first six months after an appointment.

Six month review with your archdeacon

In the light of developing the priorities identified by the parishes in preparation for their parish priest, the following template should be used to identify the priorities they will be following over the next two or three years

Please fill in as many or as few rows as are relevant. As above, there can be more than one priority under a key area of work, and none at all under others. Realistically, four or five priorities are enough for a parish to be working towards

The Key Questions to ask	B) What is to be done?	B) With whom is this to be done?	C) To what end is it to be done?	D) Is this a Quick Win (within 6 months) or a medium or long term
The Key areas of work				
Mission, Service and Outreach				
Leadership and Working Collaboratively				
Worship, Prayer, Preaching and Teaching				
Pastoral Care				
Discipleship, Vocation and Stewardship				
Parish Organisation and Communication				
Personal development and spirituality				
Wider Ministry				

An annual review of progress is recommended; so this should be taken to your next Ministerial Development Review (MDR)

Support for your new ministry

Support will be available from the Bradwell Episcopal Area team, as well as the diocesan teams and your area dean and deanery lay-chair. Early in your ministry you will be invited to join the Area Bishop and the area team for lunch so that you can meet the team and discover how they can support you

Key working relationships

As in any parish, you will need a good working relationship with

- The churchwardens, assistant wardens and PCCs, and their committees
- Those licensed or authorised for a specific ministry in the benefice
- The deanery synod and chapter. These parishes are in the deanery of Rochford

In these parishes you will also need some sort of working relationship with

- Canewdon Endowed (C of E) VA Primary School
- The verger (at St Andrew's), organist, choirs, servers, sides persons, readers and intercessors, bell ringers (at St Nicholas) church cleaners, flower arrangers, gardeners and coffee makers
- St Andrew's pastoral circle and home bible study group
- Canewdon village prayer group
- Paglesham 100 club and open garden event organisers and the florist who assists with flowers at that church

These parishes also offer opportunities to build missional relationships with

- Ashingdon primary academy
- The users of the church hall in Ashingdon and the Mission hall in Paglesham
- The shops, pubs and businesses in the benefice
- Social groups and uniformed organisations meeting in the benefice
- Paglesham Village Produce Association

Some useful facts and statistics

- The parishes have three PCCs and six churchwardens (only one in post in Paglesham)
- There are four church buildings, St Andrew Ashingdon (Grade II*), All Saints South Fambridge (not listed), St Nicholas Canewdon (Grade II*) and St Peter Paglesham (Grade II*). There is one church hall and one mission hall (Grade II). There are two graveyards (both open)
- The 2011 census found 5,000 people living in Ashingdon and South Fambridge, 1,500 in Canewdon and 200 in Paglesham. These and other statistics can be found in the diocesan parish spotlights. Go to <http://www.chelmsford.anglican.org/parishes/advice/parish-spotlights> and type the parish name into the 'search columns' box, then click on the Pdfs of each of the three parishes where you will find nineteen pages of statistical analysis
- The reports for 2016 C of E Statistics for Mission Return show that on a usual Sunday in Ashingdon and South Fambridge 51 adults and 1 child (16 or under) attend. In Canewdon the returns were 15 adults and 0 children, and in Paglesham they were 12 adults and 1 child
- The 2016 parish share requested (with the percentage paid in brackets) in Ashingdon and South Fambridge was £34,580 (78.08%), in Canewdon £11,911 (67.04%) and in Paglesham £2,611 (100%).
- The diocese is working to the vision set out in Bishop Stephen Cottrell's paper Transforming Presence and to the strategy paper, Reimagining Ministry, passed by the diocesan synod in March 2013 (<http://www.transformingpresence.org.uk/>). To that end, the deanery is working on a plan for Mission and Ministry Units

Role description signed off on behalf of:	The Bishop of Bradwell
Signature, name and title:	
Date:	