

Role Description

Section 1 – Details of the post

Please enter the 'role title' and include any major responsibilities, such as Rural Dean, that are not separate appointments together with the rough proportion of time allocated to each. If you hold a part-time or dual-role post, please include the amount of time given to this role.

Name of office holder	The post is currently vacant
Role title (as on licence)	The Rector of Bath Abbey
Name of benefice/parish	Bath Abbey with St James'
Deanery	Bath
Archdeaconry	Bath
Stipendiary or Non-stipendiary	Stipendiary
Proportion of time given to this role, if not full-time? Please list any other licensed or contractual appointments:	Full-time

Section 2 – Generic Role Purpose for those of Incumbent status

1. To share with the Bishop of Bath & Wells and the Bishop of Taunton in the cure of souls in the parish(es).
2. To be the minister of the parish/benefice, having regard to the calling and responsibilities of the clergy of the Church of England as described in the Ordinal, the Canons, national and local safeguarding policies, the Diocesan Clergy Manual and all other relevant legislation, in accordance with the Archbishops' statement Guidelines for the Professional Conduct of the Clergy.
3. To work with any other ministers in the parish/benefice, members of the Parochial Church Council and key lay leaders in the development of the church in the parish/benefice, having regard to the need for sustainability and effectiveness in mission.
4. To release the energy and gifts of the whole people of God.
5. To ensure that a high standard of worship, preaching and pastoral care is provided.
6. To be ready and willing to reimagine ministry and mission with the recognition that some initiatives may not always bear fruit.
7. To contribute, where appropriate, to the life of the wider church (possibly at a deanery, diocesan or national level) and community.

Section 3 – Role Context

The context of the role is given in the Parish Spotlight available on the Diocesan website.

The Parish Spotlight illustrates the unimaginably wide scope of the context. That document focuses on the residents of the geographical parish; and while we care for them and try to meet some of their needs through our Mission Support activities, our context also includes a regular congregation of about 600 souls and the half-million visitors each year, as well as the community groups which use the church for a variety of purposes and who are local without being resident in our very small parish.

Section 4 – Role purpose: specific

Communication - to articulate the vision and through this to show that we walk with God as a disciple (and a disciple-maker) who is fully alive, living and telling the story of Jesus, in order that others may follow

Leadership - encouraging and inspiring the church community to work towards the fulfilment of our objectives of worship, hospitality and justice for all

Teaching - to teach the faith, preach the word of God, and represent Christ to both our own and the wider community

Oversight - to hold accountability for the organisation and for the development of the skills of the clergy and the whole community towards realising the vision

A feeling for mission - to bring others to faith and through outreach, both near and far, to show the love of Jesus for us all, so that in doing so, we may learn more about ourselves

Spirituality - to lead, plan, and with the clergy team and others, continue the direction and development of the worship and spiritual life of the Abbey

A sense of community - to work with and empower others by delegation of authority, so as to use the gifts and talents for the glory of God and the spread of His Kingdom

Care and spiritual support - to oversee the provision of appropriate pastoral care in all its forms for all ages and any who need it

Collaboration - in order to encourage other Christians of all denominations and acknowledge all people of faith for the benefit of the civic community

Section 5 – Key contacts and relationships

Deanery and Diocesan contacts:

- The Diocesan Bishop, Suffragan Bishop and Archdeacon
- The Deanery Chapter and Synod
- The Rural Dean and Lay Chair
- Deanery Clergy Chapter
- The Group Ministry with St Michael's Without
- Diocesan advisers in specialist areas

Benefice contacts:

- Benefice clergy
- Readers and lay leaders in the parish(es)
- The churchwardens and the parochial church council(s)
- Leadership team (known as the Abbey Chapter)
- Church and community leadership groups and civic leaders

Section 6 – Parish/Benefice Summary

For those in team ministries please note where the specific responsibilities of the post-holder are located if these are for a specific church or congregation rather than the whole benefice.

Number of Parishes	1
Patron(s)	Simeon's Trustees
Number of PCCs:	1
Number of Churchwardens	2
Number and type of Ministers:	Rector + 2 Associate Priests with incumbent status Currently 1 self-supporting Associate Priest who works the equivalent of full-time employment Currently also 1 self-supporting curate-in-training who is also Youth and Children's Chaplain 3 Lay Readers with PTO
Parish Paid Staff:	See accompanying diagram
Parish Unpaid Staff:	See accompanying diagram
Buildings (churches, chapels, halls):	One church - Grade 1 listed. One row of five town-houses currently being remodelled as a single unit. A further secular building is being purchased. Underground vaults are also being developed for visitors' use.
Churchyard(s):	The Abbey Churchyard is full and closed - a handful of plots reserved for specific individuals remain to be filled.

Section 7 – Sign off

	Signature*:	Date:
Signed by Minister:	The benefice is currently in vacancy	23 April 2018
Signed by Archdeacon:		

* This can be in electronic form.

This document should be reviewed and refreshed as part of the Ministerial Development Review process to ensure that it is still current. Amendments might also be made if circumstances change, for example in the way you share work with colleagues. If major amendments are made to your role description then a copy should be sent to the address below.

A copy of this document should be sent to: Human Resources, The Old Deanery, Wells, Somerset, BA5 2UG or email to recruitment@bathwells.anglican.org