



Job Description

Job Title: Vicar Choral (Tenor)

Department: Music

Salary: £26,221 per annum

Line Manager: Director of Music

The job description is an operational document that does not form part of the contract of employment.

It may be that from time to time an individual is expected to perform tasks that may not be expressly in the job description but are nonetheless necessary in the day to day performance of their duties.

St Paul's Cathedral reserves the right to amend the job description as may from time to time be necessary to meet the changing needs of the organisation.

Purpose of the Job

The purpose of the role is to sing tenor in the world-renowned Cathedral Choir at St Paul's.

Main Duties

There are 12 Vicars Choral in the Cathedral Choir at St Paul's – four altos, four tenors and four basses.

At present their duties are as follows:

- I. To sing at 60% of the statutory services throughout term time and their associated rehearsals.

The current schedule is –

Monday Day Off

Tuesday	1700	Evensong – Rehearsal 1630	Wk 1 Choristers only Wk 2 Full Choir
Wednesday	1700	Evensong – Rehearsal 1630	Full Choir
Thursday	1700	Evensong – Rehearsal 1630	Vicars Choral only
Friday	1700	Evensong – Rehearsal 1630	Full Choir
Saturday	1700	Evensong – Rehearsal 1630	Full Choir
Sunday	1000	Mattins – Rehearsal 0915	Full Choir
	1115	Eucharist	Full Choir
	1500	Evensong – Rehearsal 1430	Full Choir

Vicars Choral are entitled to three days off in every two weeks, the days off currently being every Monday and every other Tuesday.

2. To sing at the following obligatory services (at which you and not a deputy must be present):

Eucharist and Evensong on Christmas Day
Mattins, Eucharist and Evensong on Easter Day

3. To sing at other feast days and at special services in the year as may be designated by the Chapter from time to time.
4. To sing or provide a deputy for the many extra services, weddings and memorials at St Paul's, which carry extra fees and are detailed in the monthly Vicars Choral Diary.
5. To sing or, in consultation with the Director of Music, provide a deputy for recordings, broadcasts, concerts and tours which Chapter agrees the Choir may undertake.
6. To take responsibility for any solo verse which occurs at statutory services during the Vicar Choral's verse week as delineated on the monthly music list.

Responsibilities

1. To maintain the vocal standards required by the Director of Music and appropriate to being a member of a world-renowned Cathedral Choir.
2. To sing or provide a suitable deputy from the approved deputy list if they are unable to sing themselves subject to the stipulations in the Vicar Choral Values and Terms.

3. Accurately to note their attendance and the name of any deputy on the Online Vicars Choral Diary.
4. To undertake duties in a professional and reverent manner.
5. To conform at every service to the mode of dress required by the Cathedral. Such dress consists of shirts of a sober colour, dark trousers and socks, black shoes provided by the Vicar Choral: cassock, surplice and cincture provided by the Cathedral.
6. Not to use electronic devices of any sort during rehearsals, services or performances except in emergency situations. The reading of books and newspapers is also forbidden.
7. To be familiar and comply with all Cathedral policies but in particular the Cathedral's Health & Safety Policy, the Cathedral's Safeguarding Policy and the Cathedral's Social Media Policy. To attend training on Safeguarding and other matters as required by the Cathedral.
8. Any other appropriate duties that the line manager, senior management or Chapter may request from time-to-time.

As a result of the Covid pandemic a consultation about contractual terms for the Vicars Choral is planned which may lead to some changes in the conditions of employment.

Person Specification

The Cathedral Chapter are committed to finding a Vicar Choral who:

- is an exceptional singer, confident and adept at both choral and solo performance;
- displays an enterprising and imaginative approach to personal musical development;
- pays consistent and careful attention to the health and well-being of the voice;
- is able to work calmly, particularly when performing at high profile, pressured occasions;
- is able to work as part of a close-knit team in the Music Department and also engage with the wider Cathedral community;
- has a strong interest in and an awareness of the rich liturgical and musical heritage of the Church of England;

Applicants must have the right to work in the UK. **Please note we are not able to sponsor applicants for work visas for this position; therefore, it is a requirement that all applicants have the right to work in the UK in order to apply.**

The individual will be in sympathy with, and in their work support, the Christian aims and mission of St Paul's Cathedral.