

# Role Description

House for Duty – Hollinfare St Helens



**Signed off by:** Archdeacon of St Helens and Warrington  
**Date:** July 2017

## 1. Details of the post

**Role title:** House for Duty (Assistant Curate)  
**Name of benefice:** Hollinsfare, St Helens  
**Deanery:** Winwick Deanery  
**Archdeaconry:** St Helens and Warrington

Initial point of contact on Clergy Terms of Service: The Diocesan Secretary

*Please note that this Role Description focuses on the particular needs and opportunities in the Parish of St Helens Hollinfare. It should be read and understood in conjunction with the Bishop's Statement and the parish profile and, for the successful candidate, alongside the Bishop's formal letter of appointment.*

*This Role Description will be reviewed annually at the Ministerial Development Review (MDR) and may be updated subsequent to the MDR to reflect important changes in the ministry of the parish priest and the context of that ministry, including wider responsibilities in the diocese. Significant changes to this role description should be agreed with the church wardens in consultation with the PCC and with the area dean and signed off by the archdeacon.*

## Archdeacon's Statement

St Helens is a friendly open and welcoming parish with a strong commitment to all ages. In particular through its links with the village primary school it seeks to encourage the active involvement of children within the church in general.

They have been poorly served in recent years in terms of long term priestly provision and have largely coped by being self-organised and relying on retired priests to cover services. This gives the parish lots of strength and resilience, but has meant that the mission of the church hasn't been able to develop so well.

A new dedicated part time priest will be able to bring much. 20 hours per week (including Sunday mornings) is the commitment required.

The priest will live in the Birchwood vicarage which is about 15 minutes' drive away and will be licenced as part of the East Warrington team. They will have oversight of St Helens ministry and will have access to some of the specialist skills of other colleagues in the team to help. In addition they will be able to offer some time each week making their gifts available to the East Warrington team. The details of this would be negotiated based on the interests and experience of the candidate.

The post has guaranteed funding for five years and then will be reviewed in the context of the overall Deanery Mission plan.

The parish is currently joined with Glazebury All Saints, but the new priest will not be ministering there and there is a parish scheme to separate them and allow St Helens to be formally joined to East Warrington.

*This statement may include details of team ministry, united benefice or a formally commissioned Shared Ministry Team. It will capture distinctive elements of ministry such as schools work, identify key strategic challenges or opportunities perhaps relating to buildings or finance.*

## **Role Responsibilities**

A priest shares with the Bishop both the privilege and responsibility of oversight within the Church and is charged with leading God's people in the offering of praise, the proclamation of the gospel, the celebration of the sacraments and the mission of God. This privilege and responsibility will be exercised with due regard to servant leadership, mutual ministry and personal example and a commitment to maintaining and developing personal spirituality and wellbeing

Entrusted with the inheritance of faith in St Helens a priest is also charged to be faithful in the stewardship of church finances; the mutuality of parish share which underpins ministry and mission in our diocese; oversight of church governance; care of the church building and PCC property, and encouraging the vocation of God's people to discern their vocation and to exercise their ministry, lay and ordained. The outworking of this charge will include the following:

## **Vision, mission and purpose**

- Help develop a new mission plan for the parish
- Build its identity as a village parish church in the context of the Deanery mission

## **Leadership, collaboration and releasing lay ministry**

- Build a collaborative team with the local lay leaders
- Work with retired clergy who have supported the St Helens ministry

## **Welcome and nurture**

- Connect to the wider village life and be seen as a priestly presence in the community
- Develop and offer a nurture course

## **Actively engaging with the wider community**

- Consider the major aspects of village life and work out how to connect the church to them
- Build links with the Methodists and other Christians

## **Actively engaging children and young people**

- Work with Deanery colleagues to encourage support for the ministry
- Consider extending the church/schools partnership