



**PAROCHIAL CHURCH COUNCIL OF St. ANNE,
SALE WITH St. FRANCIS, SALE MOOR**

Statement of Financial Activities 2016

Final Accounts



**PAROCHIAL CHURCH COUNCIL OF St. ANNE,
SALE WITH St. FRANCIS, SALE MOOR**

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(copy to be submitted to Charity Commission)**
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Charity Commission)**
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**PAROCHIAL CHURCH COUNCIL OF St. ANNE,
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1 Annual Financial Summary

Financial Summary

Annual



1 Income & Expenditure

A	Income In 2016	£154,243
B	Expenditure In 2016	£156,545
C	Profit / Loss for the period year to date	-£2,301

2 Balances

A	Treasurer Account (current account)	
1	Annual Opening Balance	£59,630
2	Annual Closing Balance	£57,266
3	Movement of Funds	-£2,363

B	Deposit Account	
1	Annual Opening Balance	£71,751
2	Annual Closing Balance	£72,088
3	Movement of Funds	£337

C	Petty Cash	
1	Opening Balance	£144
2	Closing Balance	£144
3	Movement of Funds	£0

D Overall Balance

A	Total Opening Balance (All Balances)	£131,524
B	Total Closing Balance (All Balances)	£129,499
C	Final Overall Balance	-£2,026

3 Analysis Of Funds

A Unrestricted Funds

Opening Balance	£110,553
Closing Balance	£108,429
Movement of Funds	-£2,124

B Restricted Funds

Opening Balance	£18,803
Closing Balance	£18,891
Movement of Funds	£88

C Endowment Funds

Opening Balance	£2,024
Closing Balance	£2,034
Movement of Funds	£10

D Total Movement of Funds

Opening Balance	£131,380
Closing Balance	£129,354
Difference	-£2,026
Change in Creditors	£275

Overall Movement of Funds	-£1,751
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4 Total Funds Available

A	Total Funds	£129,354
	Current Creditors	-£888
	Total Available Funds	£128,467



**PAROCHIAL CHURCH COUNCIL OF St. ANNE,
SALE WITH St. FRANCIS, SALE MOOR**

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**2 Statement of Financial Activities
(SOFA) (copy to be submitted to
Charity Commission)**

									CC39a	
Receipts						Payments				
Category	Unrestricted funds	Restricted funds	Total	Total		Category	Unrestricted funds	Restricted funds	Total	Total
	2016	2016	2016	2015			2016	2016	2016	2015
Voluntary Receipts (1)	55,223.45	-	55,223.45	58,275.54		Costs of Generating Income (14)	1,121.35	250.00	1,371.35	795.75
Other Planned Giving (2)	8,797.40	-	8,797.40	7,260.10		Church Activities (15)	9,354.00	0.00	9,354.00	9,623.42
Collections at Services (3)	11,677.45	-	11,677.45	8,740.77		Diocesan Parish Share (16)	61,264.32	-	61,264.32	54,789.24
Other Recurring Giving / Donations (4)	478.72	-	478.72	652.67		Salaries, Wages & Honoraria (17)	9,374.40	-	9,374.40	11,512.10
Non-Recurring Giving / Donations (5)	3,952.99	250.00	4,202.99	8,373.30		Clegy & Staff Expenses (18)	4,000.00	-	4,000.00	3,140.10
Tax Recovered Through Gift Aid (6)	19,577.15	-	19,577.15	17,176.82		Church Expenses (19)	31,403.68	0.00	31,403.68	14,655.58
Legacies Received (7)	1,510.20	0.00	1,510.20	1,000.00		Insurance (20)	8,447.28	-	8,447.28	9,382.76
Income From Grants (8)	0.00	0.00	0.00	0.00		Miscellaneous (21)	8,785.63	-	8,785.63	4,821.75

Activities For Generating Funds (9)	4,046.68	-	4,046.68	3,694.46		Churchyards (22)	1,300.00	-	1,300.00	1,725.00
Income From Investments (10)	7,550.34	97.88	7,648.22	5,155.03		Upkeep of Services (23)	2,776.58	0.00	2,776.58	4,167.40
Church Activities (11)	12,358.25	-	12,358.25	13,263.00		Church Utility Bills (24)	13,979.87	-	13,979.87	16,971.83
Bookstall, Hall Lettings, Magazine Sales etc (12)	28,712.03	-	28,712.03	28,373.65		Costs of Trading (25)	4,487.53	0.00	4,487.53	4,368.55
Other Receipts (13)	10.82	-	10.82	3,131.28		Major Church Repairs (26)	0.00	0.00	0.00	0.00
						Major Repairs to Other PCC Property (27)	0.00	0.00	0.00	3,876.00
Totals	153,895.48	347.88	154,243.36	155,096.62		Totals	156,294.64	250.00	156,544.64	139,829.48
Other Funds										
Receipts						Payments				
	2016	2015					2016	2015		
Endowment Funds	0.00	0.00				Endowment Funds	0.00	0.00		
Bank Adjustment	0.00	0.00				Bank Adjustment	0.00	0.00		
Cash Drawn	0.00	0.00				Cash Drawn	0.00	0.00		

Post Box	0.00	0.00		Post Box	0.00	0.00
Total	0.00	0.00		Total	0.00	0.00

	2016					2015			
	Unrestricted Funds	Restricted Funds	Endowment Funds	Total		Unrestricted Funds	Restricted Funds	Endowment Funds	Total
Net Incoming (Outgoing) Resources Before Other Recognised Gains / Losses	-2,399.16	88.37	9.51	-2,301.28		13,491.96	1,775.18	0.00	15,267.14
Other Recognised Gains (Losses)									
	2016					2015			
	Unrestricted Funds	Restricted Funds	Endowment Funds	Total		Unrestricted Funds	Restricted Funds	Endowment Funds	Total
Gains and Losses on Revaluation of Fixed Assets for the Charity's own use	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Gains & Losses on investment assets	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Total Funds									
	2016					2015			
	Unrestricted Funds	Restricted Funds	Endowment Funds	Total		Unrestricted Funds	Restricted Funds	Endowment Funds	Total

Net Movement in Funds	-2,399.16	88.37	9.51	-2,301.28		13,491.96	1,775.18	0.00	15,267.14
Total Funds Brought Forward	110,828.65	18,803.02	2,024.00	131,655.67		97,061.31	17,027.84	2,024.00	116,113.15
Total Funds Carried Forward	108,429.49	18,891.39	2,033.51	129,354.39		110,553.27	18,803.02	2,024.00	131,380.29



**PAROCHIAL CHURCH COUNCIL OF St. ANNE,
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3 Notes Accompanying SOFA

NOTES – To SOFA

- | | |
|---|--|
| (1) Tax efficient Giving – Money that is given regularly. Money is recorded net – i.e. excluding tax recovered. Also includes money given through charity vouchers. | (15) Includes giving to missions & charities |
| (2) Money given regularly without Gift Aid | (16) All payments made during the year. |
| (3) Collections on Sunday, midweek, Baptisms, weddings and funerals. Includes one--off gifts. Excludes specific charity events (e.g. Christian Aid Week) | (17) All payments to staff |
| (4) Gift days, money given in church boxes and ad hoc donations | (18) Working expenses of the incumbent, telephone, travel, stationery. Includes costs of assistant staff, pastoral staff |
| (5) Includes one--off donations and special appeals (usually restricted), and one--off Gift Days | (19) Mission & evangelism; outreach costs. Also includes routine repairs & maintenance |
| (6) The amount of tax recovered from HMRC | (20) Insurance costs |
| (7) The capital amount of legacies received, excluding interest (if any) | (21) Cleaning materials, church / office phone etc. |
| (8) Income from grants, trusts and other funding bodies, for general purposes. | (22) All costs involved in their maintenance. |
| (9) Fund Raising – money raised from sponsored activities, jumble sales, fetes & other activities. Excludes costs of fund raising | (23) Organ tuning, worship materials, choir robes |
| (10) Dividends, bank and other deposits interest and income from property. Includes dividends from shareholdings | (24) Total costs of all bills. |
| (11) Statutory fees, weddings, funerals etc, Retained by the PCC – excludes fees due to Clergy and organist etc | (25) Costs of running trading items (magazine, bookstall etc) |
| (12) Income received from trading activities | (26) Such works that are not routine or maintenance |
| (13) All other receipts – generally they are capital in nature. Include sale of buildings, insurance claims. | (27) Major repairs to other PCC property. |
| (14) Includes the cost of fundraising events including costs of supporting regular giving (e.g. envelopes) | |



**PAROCHIAL CHURCH COUNCIL OF St. ANNE,
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**4 Balance Sheet (copy to be submitted to
Charity Commission)**

Section B

Balance sheet

			Total 2016	Total 2015
			£	£
			F01	F02
Fixed assets				
Tangible assets	(Note 8)	B01	477,200.00	477,200.00
		B02	0.00	0.00
Investments	(Note 9)	B03	0.00	0.00
Total fixed assets		B04	477,200.00	477,200.00
Current assets				
Debtors	(Note 10)	B06	-	-
(Short term) investments		B07	72,087.95	71,750.73
Cash at bank and in hand - Bank Account		B08	57,266.46	59,629.56
Petty Cash - St Anne			94.17	94.17
Petty Cash - Wardens			50.00	50.00
Petty Cash - St Francis			0.00	0.00
Total current assets		B09	129,498.58	131,524.46
Creditors: amounts falling due within one year	(Note 11)	B10	-887.80	-1,163.18
Net current assets/(liabilities)		B11	128,610.78	130,361.28
Total assets less current liabilities		B12	605,810.78	607,561.28
Creditors: amounts falling due after one year	(Note 11)	B13	0.00	0.00
Provisions for liabilities and charges		B14	0.00	0.00

Net assets

B15

605,810.78	607,561.28
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Funds of the Charity**Unrestricted funds**

B16

584,885.88	586,734.26
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Designated funds

B17

0.00	0.00
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Total unrestricted funds

584,885.88	586,734.26
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Restricted income funds (Note 12)

B18

18,891.39	18,803.02
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Endowment funds (Note 12)

B19

2,033.51	2,024.00
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Total funds

B20

605,810.78	607,561.28
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Signed by one or two trustees on behalf of all
the trustees

Signature

Date of approval



**PAROCHIAL CHURCH COUNCIL OF St. ANNE,
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5 Annual Balance Sheet (PCC version)

Balance Sheet - Annual 2016

Current Assets

Deposit Account		£72,087.95
<i>Unrestricted Funds</i>	<i>£51,163.05</i>	
<i>Restricted Funds</i>	<i>£18,891.39</i>	
<i>Endowment Funds</i>	<i>£2,033.51</i>	
Treasurer Account		£57,266.46
Petty Cash	St Anne	£94.17
	Wardens	£50.00
	St Francis	£0.00
Total		£129,498.58

Income

Unrestricted Income	£153,656.14	
Restricted Income	£250.00	
Interest	£337.22	
Total		£154,243.36

Expenditure

Unrestricted Expenditure	£156,294.64	
Restricted Expenditure	£250.00	
Bank Charges	£0.00	
Total		£156,544.64

Balances

Deposit Account

<i>Opening: Unrestricted Funds</i>	<i>£50,923.71</i>	
<i>Opening: Restricted Funds</i>	<i>£18,803.02</i>	
<i>Opening: Endowment Funds:</i>	<i>£2,024.00</i>	<i>£71,750.73</i>
Treasurer Account		
<i>Opening: (Treasurer & Petty Cash)</i>		<i>£59,723.73</i>
<i>Opening: Total</i>		£131,524.46

Deposit Account

Closing: Unrestricted Funds	£51,163.05	
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Closing: Restricted Funds	£18,891.39	
Closing: Endowment	£2,033.51	
Treasurer Account		
Closing (Treasurer & Petty Cash)	£57,410.63	
Closing: Total		£129,498.58
Cumulative Profit (Loss)		-£2,301.28
Creditors		
Opening Amount	-£1,163.18	
Closing Amount	-£887.80	
Net Creditors		£275.38
Net Movement of Funds	(Net Creditors + Profit / Loss)	-£2,025.90
Total Available Funds		£129,498.58



**PAROCHIAL CHURCH COUNCIL OF St. ANNE,
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6 Annual Income

Income			
Item Number	Item Description		2016
Sunday Services			
Planned Giving			
1	Gift Aided	Envelopes	14,135.95
2		Standing Orders	41,087.50
3	Non Gift Aided	Envelopes	5,758.40
4		Standing Orders	3,039.00
Non-Planned Giving			
5	Gift Aided		6,114.56
6	Non Gift Aided		3,968.82
Plate Money - Other Services			
Mid-Week Additional Services, Baptisms, Weddings & Funerals			
5	Gift Aided		878.74
6	Non Gift Aided		715.33
Totals			
7	Gift Aided		62,216.75
8	Non Gift Aided		13,481.55
9	Grand Total Giving at All Services		75,698.30
Donations, Legacies & Grants			
10	Donations	Restricted	250.00
11		Unrestricted	3,952.99
12	Legacies	Restricted	0.00
13		Unrestricted	1,510.20
14	Grants	Restricted	0.00
15		Unrestricted	0.00
Church Boxes			
16	Spire - Sales and Advertising		2,493.14
17	Votive Candles		478.72
18	Church and Hall Bookstall		1,071.89
Fund Raising			
19	Sponsored Income	Restricted	
20		Unrestricted	
21	Luncheon	Restricted	

22	Club	Unrestricted	1,096.70
23	Lunches &	Restricted	
24	Coffee Mornings	Unrestricted	2,949.98
25	Fetes	Restricted	
26	& Bazaars	Unrestricted	
27	Other	Restricted	
28	Events	Unrestricted	
Fees & Charges			
29	Weddings		5,305.25
30	Funerals		7,053.00
Rents & Building Income			
31	St Anne's Hall		15,032.00
32	St Francis		10,115.00
33	No 3 Windermere		7,310.00
34	Scout Hall		1.00
Rebates , Interest & Refunds			
35	Interest	Deposit Account Restricted	88.37
36		Deposit Account Designated	9.51
37		Deposit Account Non-Restricted	239.34
38	Income Tax Rebate		19,577.15
39	Refunds from Suppliers		10.82
40	Insurance Claims		
41	Utilities		
42	Surplus on Sale of Fixed Assets		
Income Totals			
43	Total Unrestricted income		153,895.48
44	Total Restricted Income		347.88
45	Total Income		154,243.36



**PAROCHIAL CHURCH COUNCIL OF St. ANNE,
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7 Annual Expenditure

Expenditure - Annual				
Expenditure			2016	
			Unrestricted	Restricted
Costs Of Generating Funds	Holiday At Home		450.00	250.00
	Messy Church		12.00	0.00
	Autumn Fair		0.00	0.00
	Other		659.35	0.00
	Total		1,121.35	250.00
Costs of Clergy	Parish Share		61,264.32	
	Assignment		4,787.00	
	Clergy Expenses		4,000.00	
	Clergy Fees		0.00	
	Total		70,051.32	
Insurance & Licences	Building Insurance	St Annes Church	5,067.73	
		St Francis	913.94	
		Church Hall	1,240.48	
		School	0.00	
		No 3 Windermere	347.89	
		Total	7,570.04	
	Music & Performing Rights (CCLI)	St Annes Church	807.48	
		St Francis	69.76	
		Church Hall	0.00	
		Total	877.24	
Church Running	St Anne's	Altar Requisites	865.57	0.00

Expenses	& St Francis	Worship Material	496.05	0.00
		Music	1,338.97	0.00
		Upkeep of Services - general	45.99	0.00
		Weddings	0.00	0.00
		Funerals	30.00	0.00
		Total	2,776.58	0.00
Younger Church Expenses	Children & Youth Services		0.00	0.00
	Sunday School		76.64	0.00
	School Expenses (Excluding Donations)		7,860.56	
	Youth Group		0.00	0.00
	Total		7,937.20	0.00
Cash Payments	St Anne's	Wardens	1,000.00	
		Choir	123.40	
	St Francis	Wardens	0.00	
	Total		1,123.40	0.00
Magazine & Bookstall	Spire		3,498.00	
	Church Bookstall	St Anne's	989.53	
		St Francis	0.00	
	Total		4,487.53	
Salaries & Wages	Organist, Verger, Choir Leader		4,587.40	
Church Giving	Misionary (Overseas)		3,308.00	0.00
	Relief & Development		894.75	0.00
	Home Misions & Church Societies		2,454.00	0.00
	Secular		2,697.25	0.00

	St Anne's School		0.00	0.00
	Total		9,354.00	0.00
Management & Administration	Equipment Hire		3,195.82	
	Legal & Professional Fees		2,061.00	
	Postage, Printing & Stationary		2,409.81	
	Administration		1,119.00	
	Total		8,785.63	
Buildings	St Anne's	Rates & Council Tax	0.00	
		Major Building Works	0.00	0.00
		General Repair	8,385.45	0.00
		Utilities	6,298.78	
		Grounds	700.00	
		Fixtures & Fittings	816.00	0.00
		Total	16,200.23	0.00
	St Francis	Rates & Council Tax	0.00	
		Major Building Works	0.00	0.00
		General Repair	3,112.44	0.00
		Utilities	3,141.60	
		Grounds	600.00	
		Fixtures & Fittings	354.96	0.00
		Total	7,209.00	0.00
	Church Hall	Rates & Council Tax	0.00	
		Major Building Works	0.00	0.00
		General Repair	1,076.08	0.00

		Utilities	3,661.27	
		Grounds	0.00	0.00
		Fixtures & Fittings	324.92	0.00
		Total	5,062.27	0.00
	Vicarage	Rates & Council Tax	1,638.95	
		Major Building Works	0.00	0.00
		General Repair	0.00	0.00
		Utilities	726.48	
		Grounds	0.00	0.00
		Fixtures & Fittings	0.00	0.00
		Total	2,365.43	0.00
	No 3 Windermere	Rates & Council Tax	114.20	
		Major Building Works	0.00	0.00
		General Repair	6,520.08	0.00
		Utilities	151.74	
		Grounds	0.00	0.00
		Fixtures & Fittings	0.00	0.00
		Total	6,786.02	0.00
Post Box Items				
Total Expenditure From Unrestricted Funds			156,294.64	
Total Expenditure From Restricted Funds				250.00
Total Expenditure				156,544.64

Independent Examiner's Report to the PCC of St. Anne, Sale
with St. Francis, Sale Moor

This report on the accounts of the PCC for the year ended 31st December 2016, which are set out herewith is in respect of an examination carried out under Regulation 3(3) of the Church Accounting Regulations ('the regulations') and s.43 of The Charities Act 1993 ('the act').

As members of the PCC you are responsible for the preparation of the accounts; you consider that the audit requirements of Regulation 3(3) of the regulations and s.43(2) of the Act do not apply. It is my responsibility to issue this report of those accounts in accordance with the terms of Regulation 25 of the Regulations and Regulation 7 of the Charities (Accounts & Reports) Regulations 1995.

My examination was carried out in accordance with the General Directions given by the Charity Commission under s.43(7) of the Act and to be found in the guidance from the CBF. The examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts seeking explanations from you as trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

In connection with my examination, no matter has come to my attention:

(1) Which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with s.41 of the Act; and to prepare accounts which accord with the accounting records and to comply with the requirements of the Act, as also contained in the Regulations have not been met; or

(2) To which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached. Christopher Woodruff

Christopher Woodruff Independent Examiner.....

Approved by the Parochial Church Council on the 2017

And signed on its behalf by:

..... **J.R Heaton Chairman**

..... **Member**